

**Cornwall Gardens Trust**  
**Application Guidelines for Secondary Schools and other education**

**The aim of our grants is to:** encourage young people aged 12-19 to take an active role in the development and maintenance of garden areas. Such areas could be within school grounds or the wider community.

**Organisations that can apply:**

- Schools or colleges
- Youth centres
- Libraries/museums/archives (via the schools)
- Community groups

**We offer:** small grants of up to £500 to groups that work with young people both within the traditional education system and those in less formal education settings. Applications should demonstrate input from the young people, e.g. evidence of design input, consultation exercises etc, (rather than the project being solely devised and driven by the staff).

**Grants can be spent on such items as:**

- Tools and equipment
- Landscaping materials
- Materials for creating cold frames/planters/raised beds
- Top soil/compost
- Seeds, plants, fruit trees/bushes
- Materials for launch of the new/renovated garden to the community (as part of the grant, not the sole reason for the grant).

**Examples of items that will not be funded:**

- BBQ's
- Patio heaters
- Benches
- Pre-completed hanging baskets or other already planted items
- Items that can be obtained from other sources e.g. small plastic pots

**In return, those awarded a grant agree to provide the following feedback:-**

- Complete a simple evaluation report,
- Provide receipts for items purchased,
- Produce a file of evidence showing progress of the project to include such things as before, during and after photos, video diary, student blog, press cuttings etc. This file can be burnt onto DVD.

Groups will have 12 months from the date of the award in which to utilize the funds, otherwise funds will have to be returned. If you find yourselves unable to spend the funds within the given time period the Trust may exceptionally grant an extension.

**Please acknowledge the help of the Cornwall Gardens Trust in any publicity your project receives.**

Don't forget that this grant may encourage other organisations to help you. Therefore, consider approaching your local town/village council, Chamber of Trade, Rotary Club, local gardening club or allotment group.

**CORNWALL GARDENS TRUST**

**APPLICATION FOR GRANT FUNDING – Academic Year .....**

To be used in conjunction with Application Guidelines for Secondary and other education

We, the below named school, wish to apply for funds from your Small Grants Scheme as per the following proposal.

**Organisation Name and Address:**

**If a school, number on Roll:**

**Name, email and direct contact number of Project Manager:**

**Year Groups (if appropriate) and number of young people who will benefit from this grant:**

**Project Aims:** what you want to achieve. Please continue on a separate sheet if necessary, and please include any supporting documentation e.g. plans, photos etc. if they are available in electronic format.

**How a grant from Cornwall Gardens Trust will assist you to achieve those aims:**

**How this grant will be spent:-**

Item required	Estimated cost

**Please note** that receipts for all items purchased with grant funds must be sent to The Treasurer, Cornwall Gardens Trust c/o Camel View House, St Breward, Bodmin, Cornwall, PL30 4LU within twelve months of the grant being awarded.

**If you are successful in your application the cheque should be made out to:** (please note cheques cannot be made out to individuals)

Please send your completed application to Dorinda Charnaud at [cgtschools@gmail.com](mailto:cgtschools@gmail.com)