

Cornwall Gardens Trust – Application Guidelines for Primary schools

The aim of our grant scheme is to:

Encourage children to take an interest in gardening thereby providing a basic horticultural knowledge on which to build in later years. This can be part of curriculum time or as an after-school/lunch-time club (or both).

To contribute towards providing an innovative learning environment for pupils and a useful community resource;

and encourage the children themselves to have a say in the kind of garden project they want, to help submit outline plans or designs, and to help create and maintain the garden.

We offer: small grants of up to £300 to state funded primary schools.

Grants can be spent on such items as:

- Tools and equipment
- Landscaping materials
- Materials for creating cold frames/planters/raised beds
- Top soil/compost
- Seeds, plants, fruit trees/bushes

Examples of items that will not be funded:

- BBQ's
- Patio heaters
- Benches
- Pre-completed hanging baskets or other already planted items
- Items that can be obtained from other sources e.g. small plastic pots

In return, those awarded a grant agree to provide the following feedback:-

- Complete a simple evaluation report,
- Provide receipts for items purchased,
- Produce a file of evidence showing progress of the project to include such things as before, during and after photos, video diary, student blog, press cuttings etc. This file can be burnt onto DVD.

Groups will have 12 months from the date of the award in which to utilize the funds, otherwise funds will have to be returned. If you find yourselves unable to spend the funds within the given time period the Trust may exceptionally grant an extension.

Please acknowledge the help of the Cornwall Gardens Trust in any publicity your project receives.

Don't forget that this grant may encourage other organisations to help you. Therefore, consider approaching your local town/village council, Chamber of Trade, Rotary Club, local gardening club or allotment group.

CORNWALL GARDENS TRUST

APPLICATION FOR SMALL GRANT – Primary schools

To be used in conjunction with Application Guidelines (primary)

Academic Year

We, the below named school, wish to apply for funds from your Small Grants Scheme as per the following proposal.

School Name and Address:

Number on Roll:

Name, email and direct contact number of Project Manager:

Year Groups and number of pupils that will be involved in the project:

Project Aims: what you want to achieve. Please continue on a separate sheet if necessary, and please include any supporting documentation e.g. plans, photos etc if they are available in electronic format.

How a grant from Cornwall Gardens Trust will assist you to achieve those aims:

How this grant will be spent:-

Item required	Estimated Cost

Please note that receipts for all items purchased with grant funds must be sent to The Treasurer, Cornwall Gardens Trust c/o Heron Crest, Trewarnevas, Manaccan, Helston Cornwall TR12 6ET within twelve months of the grant being awarded.

If you are successful in your application the cheque should be made out to: (please note cheques cannot be made out to individuals)

Please send your completed application to Claire Hewlett at cgtschools@gmail.com